### Dear Sir/Madam,

Our esteem University is going to implement Digital University Framework from the academic session 2018-19. It's an integrated approach from admission to migration so in reference to University letter No Result-College/2018/1341-68 It is informed to you that each college has to upload each admitted student's data on Digital Portal of the University. Being an urgency of submission of examination forms It is decided to make available some fields of students data in your login for submission of exam forms and their payment.

Which activities are supposed to be done till Oct 22, 2018-

- Updation of Optional Papers (Compulsory papers are made available pre-selected)
- Inward (Submission) of Exam Forms
- Invoice Generation & Payment through RTGS

### What to do-

- Provide Authorized Mobile No immediately by mail to active your account
- Go to website <u>gjust.digitaluniversity.ac</u> and access your account using your login credentials.
- Fill your bank account details in the system\*
- Go to "Change Paper" screen & update it (only where optional papers are applicable) \*
- Inward Exam Forms and generate Report\*
- Generate Invoice and Print Mandate Form\*
- Go to Bank, get authorized signatory & UTR No then update it on system\*

Remaining fields of students data shall be updated later on(In month of Dec-18) and related steps also communicated to you very soon. You can collect data in pre-defined format from the students and it will help you to update remaining fields in the system.

Stay Connected with Digital Website for regular updates. Find your login credentials below-

# College Code & Name- 201 Aakash College of Education, Hisar

# Login ID/User Name- c841

**Password-** Give mobile no of authorized person immediately after reading this mail then authorized person will receive the OTP to generate password. Send an email in given format-

College Code and Name	Login ID	Mobile No
201 Aakash College of Education, Hisar	c841	

# For Support-

• Email your query at dugjust@gmail.com with college code & requisite screenshots(s).

<sup>\*</sup>Steps are attached in this mail. All Presentations are also available on Website.